



The Manager
Computer Age Management Services Pvt. Ltd
Unit:-Surat Diamond - Swarna Mudra
Rayala Tower,158 Anna Salai
Chennai - 600 002

Facilitator



Change Request Form

I wish to change the Address / Contact / Nominee details under my customer ID as mentioned below.

A. ACCOUNT HOLDER INFORMATION

Customer ID

Name First Name Middle Name Last Name

Updation of PAN PAN proof enclosed

B. NEW ADDRESS

Address

City Pincode (Mandatory)

State Country

Proof of Address to be provided by applicant. Please submit ANY ONE of the following valid documents & tick (✓) against the document attached.

- Passport Ration Card Registered Lease/Sale Agreement of Residence Driving License Voter Identity Card UID (Aadhaar)
 Latest* Bank A/c Statement/Passbook Latest* Telephone Bill (only Land Line) Latest* Electricity Bill Latest* Gas Bill **Others (Please specify)

*Should not be more than 3 months old

C. NEW CONTACT DETAILS

STD Tel.(Resi.) Tel.(Off.)

Mobile + 9 1 Email

D. NEW NOMINEE DETAILS

Name of Nominee First Name Middle Name Last Name

Date of Birth (Mandatory for Minor) D D / M M / Y Y Y Y

Name of Guardian (in case of Minor) First Name Middle Name Last Name

Address

City Pincode

State Country

Relationship

DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I/we may be held liable for it.

Date D D / M M / Y Y Y Y Place

Signature of Account Holder

ACKNOWLEDGEMENT SLIP (To be filled by customer)

Received from Mr. / Mrs.

Change Request Form towards updation of PAN / Address / Contact / Nominee details

Customer ID:

Instructions

1. This form should be used to update the below mentioned Non Commercial requests.
 - a) Change / Updation of Contact Details (email/mobile number)
 - b) Change / Updation of Address Details
 - c) Change / Updation of Nominee Details
 - d) Updation of PAN
2. Separate Change request forms need to be filled for separate Customer ID
3. Name & address of the applicant mentioned on the Change Request Form, should match with the documentary proof submitted
4. In case of Updation of PAN self attested copy of the PAN Card needs to be submitted
5. Communications to the customer: If the customer has /have provided his/their email address in the application form or any subsequent communication in any of the folio belonging to the customer(s), CAMS reserves the right to use Electronic Mail (email) as the default mode to send various communication which includes account statements for transactions done by the customer
6. Customers may submit the duly completed change request forms along with the requisite documents at the nearest Point of Presence to the nearest CAMS Services Centre (updated on the website www.camsonline.com)
7. Change Request Forms not complying with the above requirement may not be accepted/ processed
8. All documents should be self attested by client